

Minutes
University of Southern Indiana
ADMINISTRATIVE SENATE
Wednesday August 1, 2012
1:30 pm
UC2206

In attendance were senate Chair Jayne Tang, senate members Tracy Adams, Larry Back, Debie Clark, Tim Fitzgibbon, Andrea Gentry, Carol Schmitt, Ray Simmons, Linda Tribble, Susanne Stanley, Deb Weigand, and liaison Mark Rozewski.

I. SPECIAL REPORT FROM OUR LIAISON TO THE PRESIDENT'S COUNCIL

a. Mark Rozewski, Vice President for Finance and Administration and Administrative Senate liaison to the President's Council spoke about various topics in regard to the University's finances. He touched on Capital projects, Insurance, summer enrollment, and state funding.

II. APPROVAL OF MINUTES

The minutes of July 11, 2012 meeting of the Administrative Senate were approved as circulated via email.

III. REPORT OF OFFICERS & STANDING COMMITTEES

a. Officers

1. Chairperson – Jayne Tang

Jayne gave a preview of what would happen at the retreat. She mentioned that she will be allowed some time at the Fall Faculty-Staff meeting to talk about Administrative Senate. There will be no information tables at the Fall meeting due to construction in the University Center.

2. Vice chairperson – Tim Jones absent

3. Past Chairperson – Linda Tribble

No Report

4. Secretary/Treasurer - Carol Schmitt

The Senate has generated no revenue this month and has spent \$100.45 on meeting and retreat refreshments. This leaves us with a balance of \$899.55.

b. Standing Committees

1. Employee Relations and Benefits – Debbie Clark, Chair

No Report

2. Professional Development – Andrea Gentry, Vice Chair

No Report.

3. Nominations and Elections – Linda Tribble, Chair

No Report.

4. Events and Outreach – Ray Simmons, Vice Chair

Ray stated that the next Tool-kit session will be offered on September 18 in the morning

to see if it generates better attendance. In April the tool-kit will be “USI Campus Best Kept Secrets”

5. Administrative Affairs – Susanne Stanley, Chair
No Report.
 6. Constitution and Bylaws – Deb Weigand, Chair
No Report.
- c. Presidential Council Liaisons – Absent
no report

IV. NEW BUSINESS

No new business

V. UNFINISHED BUSINESS

No unfinished business

VI. ANNOUNCEMENTS

Next meeting is September 5, 2012. UC2206 3:00pm

VII. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:15 pm.

VIII. RETREAT

A retreat with the Administrative Senate and all standing committee members followed where Kat Draughn gave a presentation about the University’s Strategic Plan. We had breakout groups that brainstormed ideas for the Senate to work on, and how these ideas fit into the Strategic plan.

Carol Schmitt
Secretary/Treasurer